

Informal Joint Performance and Audit Scrutiny Committee



St Edmundsbury
BOROUGH COUNCIL

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| Title of Report: | Work Programme Update | |
| Report No: | PAS/SE/16/009 | |
| Report to and date: | Performance and Audit Scrutiny Committee | 25 May 2016 |
| Chairman of the Committee: | Sarah Broughton Outgoing Chairman of the Performance and Audit Scrutiny Committee Tel: 01284 787327 Email: sarah.broughton@stedsbc.gov.uk | |
| Lead officer: | Christine Brain Democratic Services Officer (Scrutiny) Tel: 01638 719729 Email: Christine.brain@westsuffolk.gov.uk | |
| Purpose of report: | <p>1. Members are asked to consider and note the current status of its Work Programme attached at Appendix 1(A).</p> <p>2. Attached at Appendix 1(B), for information is the current position of the Work Programme for Forest Heath District Councils Performance and Audit Scrutiny Committee.</p> | |
| Recommendation: | <p>Performance and Audit Scrutiny Committee:</p> <p>It is <u>RECOMMENDED</u> that:</p> <p>Members consider and <u>note</u> the current status of its Work Programme for 2016-2017.</p> | |

Performance and Audit Scrutiny Committee Work Programme (St Edmundsbury Borough Council)

| Description | Lead Officer |
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| 27 July 2016 (Time: 5.00pm) | |
| Informal Joint Meeting (Hosted by St Edmundsbury Borough Council) | |
| Joint Reports | |
| Balanced Scorecard and Quarter 1 Performance Report 2016-2017 | Head of Resources and Performance |
| West Suffolk Strategic Risk Register – Quarter 1 – June 2016 | Head of Resources and Performance |
| Work Programme Update | Democratic Services Officer (Scrutiny) |
| St Edmundsbury Specific Reports | |
| Financial Performance Report (Revenue and Capital) Quarter 1 – 2016-2017 | Head of Resources and Performance |
| Annual Performance Report for The Apex | Service Manager (Commercial) |
| Annual Treasury Management Report 2015-2016 and Investment Activity (April - June 2016) | Head of Resources and Performance |
| 21 September 2016 (Time: 5.00pm) | |
| EY – Presentation of 2015-2016 ISA 260 Annual Results Report to those Charged with Governance | Head of Resources and Performance |
| West Suffolk Annual Governance Statement 2015-2016 | Head of Resources and Performance |
| 2015-2016 Statement of Accounts | Head of Resources and Performance |
| Delivering a Sustainable Budget 2017-2018 | Head of Resources and Performance |
| Work Programme Update | Democratic Services Officer (Scrutiny) |
| 24 November 2016 (Time: 5.00pm) | |
| Informal Joint Meeting (Hosted by Forest Heath District Council) | |
| Joint Reports | |
| Mid-year Internal Audit Progress Report 2016-2017 | Service Manager (Internal Audit) |
| Balanced Scorecards Quarter 2 Performance Report 2016-2017 | Head of Resources and Performance |
| West Suffolk Strategic Risk Register Quarterly Monitoring Report – September 2016 | Head of Resources and Performance |
| Work Programme Update | Democratic Services Officer (Scrutiny) |

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| St Edmundsbury Specific Reports | |
| EY – Presentation of Annual Audit Letter 2015-2016 | Head of Resources and Performance |
| Financial Performance Report (Revenue and Capital) Quarter 2 – 2016-2017 | Head of Resources and Performance |
| Delivering a Sustainable Budget 2017-2018 – Update | Head of Resources and Performance |
| Mid-year Treasury Management Report and Investment Activity (April – September 2016) | Head of Resources and Performance |
| 25 January 2017 (Time: 5.00pm) | |
| Informal Joint Meeting (Hosted by St Edmundsbury Borough Council) | |
| Joint Reports | |
| Balanced Scorecards Quarter 3 Performance Report 2016-2017 | Head of Resources and Performance |
| West Suffolk Strategic Risk Register Quarterly Monitoring Report – December 2016 | Head of Resources and Performance |
| Work Programme Update | Democratic Services Officer (Scrutiny) |
| St Edmundsbury Specific Reports | |
| Financial Performance Report (Revenue and Capital) Quarter 3 – 2016-2017 | Head of Resources and Performance |
| Delivering a Sustainable Budget 2017-2018 – Update | Head of Resources and Performance |
| Treasury Management Report 2016-2017 and Investment Activity (April – December 2016) | Head of Resources and Performance |
| Annual Treasury Management and Investment Strategy Statements 2017-2018 | Head of Resources and Performance |
| 25 May 2017 (Time: 5.00pm) | |
| Informal Joint Meeting (Hosted by Forest Heath District Council) | |
| Joint Reports | |
| Internal Audit Report (2016-2017) and Outline Internal Audit Plan (2017-2018) | Service Manager (Internal Audit) |
| Balanced Scorecard and Quarter 4 Performance Report 2016-2017 | Head of Resources and Performance |
| West Suffolk Strategic Risk Register – Quarter 4 | Head of Resources and Performance |
| Work Programme Update | Democratic Services Officer (Scrutiny) |
| St Edmundsbury Specific Reports | |
| EY – Certification of Claims and Returns Annual Report 2015-2016 | Head of Resources and Performance |
| EY – Presentation of the External Audit Plan and Fees 2016-2017 and 2017-2018 Indicative Fees | Head of Resources and Performance |
| Financial Outturn Report (Revenue and Capital) 2016-2017 | Head of Resources and Performance |

Future Items to be Programmed

- 1) Key Performance Indicator (WS/HOU009) – Report on the Future of the West Suffolk Lettings Partnership

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| West Suffolk Annual Governance Statement 2015-2016 | Head of Resources and Performance |
| 2015-2016 Statement of Accounts | Head of Resources and Performance |
| Annual Corporate Environmental Statement 2015-2016 | Environment Manager |
| Delivering a Sustainable Budget 2017-2018 | Head of Resources and Performance |
| Work Programme Update | Scrutiny Officer |
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| West Suffolk Strategic Risk Register Quarterly Monitoring Report – September 2016 | Head of Resources and Performance |
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| Balanced Scorecard and Quarter 4 Performance Report 2016-2017 | Head of Resources and Performance |
| West Suffolk Strategic Risk Register – Quarter 4 | Head of Resources and Performance |
| Work Programme Update | Democratic Services Officer (Scrutiny) |
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